



Firelands Regional Medical Center PGY1 Pharmacy Residency Application Instructions

Please use these instructions to apply for the PGY1 Pharmacy Residency position at Firelands Regional Medical Center (FRMC). All completed application materials should be uploaded to the Pharmacy Online Residency Centralized Application System (PhORCAS) by **JANUARY 1st**. Additional information can be found at www.firelands.com/education-training/pharmacy-residency/

1. Integration with PhORCAS: PhORCAS is a web-based tool that brings all of the necessary residency application material together in one location. Applicants can log-in by visiting <http://www.ashp.org/phorcas>.
2. Request an official transcript including all professional course work to be sent to the PhORCAS Transcripts Department. Grades from Advanced Pharmacy Practice Experiences (APPEs) should be included but are not required if unavailable. Pre-professional course work is highly recommended to be included with your application.
3. All applicants are required to have 3 references. Please instruct all reference writers to utilize the standardized reference form available on PhORCAS. More information is available by visiting <http://www.ashp.org/phorcas>.
4. All applicants are required to submit a letter of intent stating your short and long term career goals, areas of interest and how the program complements these, as well as summarizing your reasons for selecting the FRMC PGY1 Pharmacy Residency Program.
5. All applicants are required to submit a curriculum vitae (CV) to PhORCAS. Your CV should include educational and work experiences, professional organization affiliations, extracurricular activities, research activities and a listing of all APPE rotations completed/to be completed.
6. Register with the Residency Matching Program*
7. You will receive an email confirming that your application is complete. If you do not receive an email by January 20th, please contact Aaron LePoire (email lepoira@firelands.com or by telephone at 419-557-6993).

**Residency applicants must be registered with the American Society of Health-System Pharmacists Residency Matching Program www.natmatch.com/ashprmp*